

# Case Manager

Service Now for Adult Persons, Inc. – Queens Village, NY

**Job Summary:** Under the supervision of the Director of Case Management, the caseworker determines client needs and eligibility for assistance, and arrange for services to assist older adults in their efforts to age in place.

**Responsibilities include, but no limited to:**

- Conduct comprehensive in-home client assessments to determine client need and eligibility
- Conduct comprehensive financial assessments to determine client eligibility for government programs and services
- Develop care plans
- Provision of short term goal oriented supportive counseling services to clients and their families when needed
- Arrange for provision of services, advocate and intervene with other agencies on behalf of the clients
- Monitor the effectiveness of interventions and service delivery
- Compile statistics and maintain complete, accurate and timely case records.
- Develop and maintain liaison with other agencies and resources
- Participate in trainings
- Perform other tasks as requested

**Qualifications:**

- Master Degree in Social Work, or Bachelor of Social Work degree or related human services field and three years supervised experience in gerontology or a related human services field. Bi-lingual a plus.
- Valid Driver License and Automobile required

8:30 am to 4:30 pm, 5 days/week, 35 hours per week / plus Benefits

**Salary:** TBD

To apply, please send a cover letter and resume via fax, or email to Jessica Kong-Ahamat.

**Fax:** (718) 740-4999, or **Email:** [jkong-ahamat@snapqueens.org](mailto:jkong-ahamat@snapqueens.org)